

Chebeague Island School Committee
Regular Meeting Minute
February 6, 2024
6:00 P.M.

This meeting was set to be televised with the OWL.
However it was needed by the town office for another meeting

Call to Order

The meeting was called to order at 6:03 p.m. by School Committee Chair Elizabeth Doughty. School Committee members in attendance were Nancy Earnest, Courtney Doughty (on Zoom), Jeff Putnam and Geoff Summa. Also in attendance was Superintendent Ann Kirkpatrick.

Approval of Agenda for February 6, 2024- A motion was made by Jeff Putnam to approve the agenda for February 6, 2024. Seconded by Geoff Summa. Motion passed 5-0-0.

Minutes from January 23, 2024- A motion was made by Nancy Earnest to approve the minutes for January 23, 2024. Seconded by Geoff Summa. Motion passed 4-0-1(jp).

Public Comment- none

Correspondence- The School Committee received notification that the Maine DOE has extended the deadline for submitting the independent audit of the school finances. Cumberland and York Superintendents have written a letter to USM about the need for more faculty in the educational leadership department.

Report from the School Committee Chair- Elizabeth wanted to restate that these budget meetings will be televised. Next meeting is Tuesday, February 27, 2024 at 6:00 at the Chebeague Island School.

Report from the Superintendent/Principal- The Superintendent will cover topics later in the agenda.

Report from Lead Teacher- Reminder of the pop up play 5:30 at the CIHCC next Tuesday, February 13, 2024 from the book *The Mitten* by Jan Brett. All students are participating.

Old Business

Policies for their second reading:

JLCD Administration of Medicines to Students and **JLCDA** Medical Marijuana were combined to include the administration of medical marijuana to a student at the school. Nancy Earnest moved to accept JLCD in the second reading. Seconded by Courtney Doughty. Motion passed 5-0-0.

Slate of Positions: The slate of positions was handed out at the last meeting but tabled due to time constraints.

Motion: A motion was made by Nancy Earnest to accept the following slate of positions for the 2024/25 school year: Superintendent; part time, School Secretary; full time during the school year, Primary Teacher; full time, Upper Grades Teacher; full time, Assistant Teacher; full time, Cook/Custodian; full time, Special Education Teacher; full time, Cook/Custodian full time up to

40 hours, Bus Driver; full time 30 hours, Social Worker; 1 day a week, Art Teacher; 5 hours per week, PE/Foreign Language combined with Assistant Teacher, Special Education Director; 4 days per month, Occupational Therapist; 2 hours per week (as needed), Speech/Language Pathologist; 3 hours per week (as needed), Special Educational Examiner; as needed. Seconded Jeff Putnam. Motion passed 5-0-0.

New Business

Survey- There was a discussion of the following law; **Title 20-A: Education, Part 3: Elementary and Secondary education Chapter 213: Student Eligibility §5203. Elementary students right to attend school in another administrative unit.** *The Following provisions govern the right of elementary students to attend school in another school administrative unit other than the one in which they are resident. 1. Units with an elementary school. An elementary student may attend an approved private or public elementary school in any school administrative unit with the consent of the receiving school's school board. The student's parent or guardian shall pay the cost of tuition and transportation. The receiving school shall notify the superintendent of the school administrative unit where the student's parents reside of the name of the name and grade of the accepted student.*

An initial consultation with the School Committee's attorney revealed that Chebeague Island School can accept tuition students from other districts. It is recommended that there are policies that outline the application process including screening, notification for students, tuition obligations including special education, and the length of the commitment to attend CIS.

Motion: Elizabeth Doughty made a motion to move forward to begin the process of developing policies and procedures to accept students to Chebeague Island under Chapter 213 subsection 5203. Seconded by Jeff Putnam. Motion passed 5-0-0.

Job Descriptions- Superintendent; Nancy Earnest moved that the job description for the Superintendent be approved with corrections. Seconded by Courtney Doughty. Motion passed 5-0-0

Superintendent Search- Elizabeth Doughty let the School Committee know that there has been interest in this position since it has been posted.

School Finances- The school committee received the first pass of the budget with historical expenditures for FY20, 21 and 22 and budgeted lines for FY23 and 24. There are no firm numbers in the draft budget at this time.

School Calendar for 2024/25 will be reviewed at the next meeting.

Warrant- There will be a warrant to sign tomorrow at the school.

Next meeting: 6:00 PM on Tuesday, February 27, 2024 at the Chebeague Island School

The School Committee adjourned at 7:45PM

Respectfully Submitted,

Ann C. Kirkpatrick; Superintendent