

Chebeague Island School Committee
Regular Meeting Minute
January 23, 2024
6:00 P.M.

Call to Order

The meeting was called to order at 6:06 p.m. by School Committee Chair Elizabeth Doughty. School Committee members in attendance (in person) were Nancy Earnest (on Zoom), Courtney Doughty and Geoff Summa. Jeff Putnam was absent. Others in attendance were Superintendent Ann Kirkpatrick and teacher Heidi Donnelly.

Approval of Agenda for January 23, 2024- A motion was made by Geoff Summa to approve the agenda for January 23, 2024. Seconded by Elizabeth Doughty. Motion passed 4-0-0.

Minutes from January 9, 2024- A motion was made by Nancy Earnest to approve the minutes for January 9, 2024. Seconded by Elizabeth Doughty. Motion passed 3-0-1(cd).

Public Comment- none

Correspondence- Elizabeth Doughty received an email from Carol White explaining the 3 grants she had written and awarded; up to \$10,000 for reimbursement for the chlorination system, up to \$100,000 to find a site and set up a new well for the school, and up to \$30,000 to determine the source of the PFAS.

The School Committee received an email from Penny Wahlstrom asking for consideration of a pay increase when the budget is being developed.

The School Committee received a mass email letter forwarded from the State of Maine Right to Know Advisory Committee to all school districts as a reminder when going into executive session the precise nature of the business needs to be addressed by including the citation of the statutory or other authority that permits an executive session.

Report from the School Committee Chair- There was a meeting between CTC and the school committee regarding the contract for transportation next year.

Report from the Superintendent/Principal- The Superintendent has many projects in the works; policies, budget preparation, job descriptions, negotiations, and posting jobs on serving schools.

Report from Lead Teacher- Heidi Donnelly let the School Committee know the teachers are assessing the students both formally and informally for mid-year reports due out in a couple of weeks. The classes combine on Wednesday mornings for a community meeting. They are currently working on a play from the book *The Mitten* by Jan Brett. All students can participate. The 5th graders attended the Gulf of Maine Institute with other 5th graders from Yarmouth. It was a project based field trip so they were able to work with other 5th graders. The students had breakfast and lunch at Becky's Diner! Update on the Island Institute; students are working on valentines to share with other island students on February 14, February is also Chickadee Book Award month where our students will review some of these books. The first week in March is spirit week!

Old Business

Policies for their second reading:

IHBAA- Referral and Use of General Education Interventions. Nancy Earnest moved to accept IHBAA in the second reading. Seconded by Geoff Summa. Motion passed 4-0-0.

IHBAA-R- Referral Procedures. Nancy Earnest moved to accept IHBAA-R in the second reading. Seconded by Courtney Doughty. Motion passed 4-0-0.

IJNDB- Student Computer and Internet Use and Internet Safety. Nancy Earnest moved to accept IJNDB in the second reading. Seconded by Geoff Summa. Motion passed 4-0-0.

IJNDB-R Student Computer and Internet Use Rules. Nancy Earnest moved to accept IJNDB-R in the second reading. Seconded by Geoff Summa. Motion passed 4-0-0.

JLCB Immunization of Students. Nancy Earnest moved to accept JLCB in the second reading. Seconded by Courtney Doughty. Motion passed 4-0-0.

Policies for their first reading

JLCD Administration of Medicines to Students and **JLCDA** Medical Marijuana were combined to include the administration of medical marijuana at the school to a student. Nancy Earnest moved to accept JLCD in the first reading. Seconded by Courtney Doughty. Motion passed 4-0-0.

New Business

Survey- Courtney Doughty shared the results of the survey sent to the current CIS and KP parents. Elizabeth Doughty explained that from the results and comments that there needs to be more clarification before an informed decision can be made. On Wednesday, February 28, 2024 at 6:00 PM the School Committee and teachers will hold a parent information session at the school. Elizabeth asked that all school committee members be present. This will be followed by a Community Information Forum on Wednesday, March 13, 2024 at 6:00 PM at the Hall. Information about each session will be sent to the targeted audiences.

Job Descriptions- The Special Education Director; Geoff Summa moved that the job description for the Special Education Director be approved with corrections. Seconded by Courtney Doughty. Motion passed 3-0-1(ne)

The Superintendent job description was handed out but discussion was tabled.

Superintendent Search- Elizabeth Doughty has continued the process of the superintendent search. The search will be conducted by the school committee and be posted on ServingSchool.com this week.

School Finances- The student population from 2019 through 2027 was shared with the School Committee. The population at the CIS has been steady from 2021 to present.

The Superintendent handed out a proposed slate of positions for the 2024/2025 school year. Geoff Summa moved to accept the slate of positions for the 2024/2025 school year that includes moving the educational technician III position to an assistant teacher position. Seconded by Nancy Earnest. Due to the time the vote was tabled and the School Committee Chair adjourned the meeting.

Warrant- There was a warrant to sign.

Next meeting is Tuesday, February 6, 2024 at the Chebeague Island School at 6:00PM

The School Committee adjourned at 7:47PM

Respectfully Submitted,

Ann C. Kirkpatrick; Superintendent