

Chebeague Island School Committee
Regular Meeting Minutes
July 11, 2023
6:00 P.M.

Call to Order

The meeting was called to order at 6:02 p.m. by School Committee Chair Elizabeth Doughty. School Committee members in attendance were Courtney Doughty, Nancy Earnest, Jeff Putnam, and Geoff Summa. Others in attendance were Superintendent Ann Kirkpatrick, Erika Neumann, Betts Mayer, Elden Mayer, and Jim Gallagher.

Approval of Agenda for July 11, 2023- A motion was made by Jeff Putnam to approve the agenda for July 11, 2023. Seconded by Nancy Earnest. Motion passed 5-0-0.

Minutes from June 20, 2023- A motion was made by Nancy Earnest to approve the minutes for June 20, 2023. Seconded by Geoff Summa. Motion passed 5-0-0.

Public Comment- none

Correspondence- There was an email from the Town Administrator regarding mowing the field. The school received a letter from the MDOE with the results of the Special Education audit. There will be some follow up we will need to have with the DOE.

The school received an email from the MDOE regarding the financial audit for FY22. Because the audit has not been completed the state will not be forwarding our funding until the audit is completed.

Carol White sent an email letting the School Committee know that she will be applying for a grant to help with the continued efforts to keep the water safe for drinking through testing.

Report from School Committee Chair- none

Report from Superintendent/Principal- Superintendent Ann Kirkpatrick accepted the letter of resignation of Anja Haubs, special education teacher. She has accepted a position in the town where she resides. The Superintendent reported on the projects that are in process this summer; completing the internet upgrade, the news letter and water notebook. The school will receive \$5,202.31 for food services.

Report from Lead Teacher- Mary Train was at school today. We talked about making plans for the opening of schools.

Old Business

Review of the FY2023 Budget Standing

There are still bills coming in for the FY23 budget. We are hoping to be able to run the print out by the end of July.

School Committee Meetings Televised- Geoff Summa shared the information about the availability of the OWL for our meetings. Both the Town Office and the Hall have devices. The

Hall's OWL is newer. The School Committee will also need to set up a YouTube Channel. Geoff will get this set up for the next meeting.

Application for new students- The School Committee is considering accepting students from the mainland to attend CIS. There are details that need to be considered before this process is put into place.

Handbook update- The handbook was worked on last year. It needs to be reviewed, the formatting aligned and link the policies to the document. We have a goal to have this completed before the start of school.

Policies posting to the Website - This will be an ongoing process. Once the policies are posted, we will begin a review of them.

Internet upgrade status- The upgrade to the internet will be important to have completed if we are going to stream the meetings from school.

New Business

Budget on the Website- There are 2 ways to link the budget to the website; a drop down page or linking it to a PDF. We will have the final FY23 budget on the website. The SC would also like to have the budget linked to the agenda.

Superintendent Review - Elizabeth Doughty moved that the School Committee go into Executive Session pursuant to 1 M.R.S.A. §405(6)(A). Seconded by Geoff Summa. Motion passed 5-0-0. The School Committee went into executive session at 7:06PM.

The School Committee came out of executive session at 7:45PM.

No Action taken.

Next meeting is Tuesday, August 8, 2023.

Warrant- There was not a warrant to sign.

The School Committee adjourned at 7:46PM

Respectfully Submitted,

Ann C. Kirkpatrick; Superintendent