

Chebeague Island School Committee
Regular Meeting Minutes
June 6, 2023
6:00 P.M.

Call to Order

The meeting was called to order at 6:07 p.m. by Jeff Putnam. School Committee members in attendance were Courtney Doughty, Elizabeth Doughty (6:17), and Geoff Summa. Also in attendance was Superintendent Ann Kirkpatrick, Teacher Leader Sarah Klein and Corie Meahan. School Committee absent Nancy Earnest.

Approval of Agenda for June 6, 2023- A motion was made by Courtney Doughty to approve the agenda for June 6, 2023. Seconded by Geoff Summa. Motion passed 3-0-0.

Minutes from May 16, 2023- A motion was made by Geoff Summa to approve the minutes for May 16, 2023. Seconded by Courtney Doughty. Motion passed 3-0-0.

Minutes from May 9, 2023 - A motion was made by Elizabeth Doughty to approve the minutes for May 9, 2023. Seconded by Courtney Doughty. Motion passed 4-0-1(ne).

Correspondence- The School Committee and parents received thank you notes for their recognition of the school staff during teacher appreciation week.

Corie Mehan thanked the teachers and staff for a successful Library open house.

Elizabeth Murphy-Lewis sent a letter of appreciation for the hard work and dedication of the staff in their efforts for a successful arts and music evening.

Public Comment - none

Report from School Committee Chair- none

Report from Superintendent/Principal- The Superintendent asked the School COmmittee to approve the end of the year trip to Mystic, CT.

A motion was made by Geoff Summa to approve the end of the year trip to Mystic, CT for the students in grades 3-5. Seconded by Courtney Doughty. Motion passed 4-0-0.

The water test came back with elevated levels of chloroform. Carol White is taking the lead on getting an independent water tester out to the school to help develop a remediation plan. They are including Jon Rich in the meetings.

Report from Lead Teacher- Sarah Klein shared her views and recommendation for the school committee to consider going forward.

- Joining the Island Institute TLC Collaboration as a full member. Next year's trip is being planned for Schoodic Point near MDI. This could be used as the end of the year trip. Students in K-2 are welcome to join but must be accompanied by a parent.
- Transportation on the mainland. Transportation has been in the teacher's personal cars. Going forward the school might consider a school van on the mainland.

- Planters in the front of the school need someone to consistently water them this summer if we are going to keep them.
- The couch that was in the office is up in the attic. We would like permission to get rid of it. During COVID a collapsible cot and privacy screen were purchased.
- The Library Open House was a great success. Thank you to Corie for organizing the event. The students had fun sharing their favorite section of the library with the teachers.
- Request for information for the end of the year newsletter has gone out to parents of middle school and high school students on three different mailings. The response back has not been to the level of creating a full separate newsletter. The information that was received will be included in the CIS end of the year newsletter.

Old Business

Review of the FY2023 Budget Standing

The school committee received a print out of the expenditures to date of the different cost centers of the FY 2023 school budget.

Areas of concern

- Payment to SAD #51, the quote we were given during the budget preparation was lower than the actual payment. We will need to transfer money to balance this cost center.
- Transportation will need to be watched as the year end bills get paid. The repairs to the bus were higher than anticipated from past records. The price of gas and diesel was also higher than was estimated by the school committee.
- Maintenance and Grounds will need to be watched as the year comes to a close. The cost of the water testing and correction to make the water drinkable in the school was not a cost that was anticipated when the budget was developed. The school committee received a bill from Rich Plumbing that was billed over 3 years.
- Special education will have a positive balance from the transportation that was budgeted for but not needed.

New Business

Hiring Process- The interview committee of Ann Kirkpatrick, Justina Warren, Elizabeth Doughty and Suzanne Rugh have met over the past few weeks to review. Candidates that are being brought to the School Committee by the superintendent have visited Chebeague Island School, met with school staff, toured the island including the recreation center.

Heidi Donnelly is being recommended for the 60% PreK position at Chebeague Island School. She has 17 years of teaching experience at the PreKindergarten/Kindergarten level. She is interested in working with small groups of children to be able to individualize learning to each student's needs and abilities.

Courtney Doughty made a motion to offer Heidi Donnelly a one year contract for the 60% PreK position at Chebeague Island School. Seconded by Geoff Summa. Motion passed 4-0-0.

Mary Train is being recommended for the grade 3-5 teacher position at Chebeague Island School. She has 22 years of teaching in public elementary schools. With Mary's extensive knowledge of STEAM and Literacy, she will also serve as the teacher leader. This will bring with

it additional responsibilities with curriculum development/ review and leading professional development in the Science of Reading.

Courtney Doughty made a motion to offer Mary Train a one year contract for the grade 3-5 teaching position at Chebeague Island School. Seconded by Elizabeth Doughty. Motion passed 3-1(gs)-0.

School Committee Dates for July 2023 - June 2024

The school committee reviewed that school calendar for 2023 - 2024. They agreed to hold one meeting in the month of July and resume 2 meetings a month in August 2023. Summer meetings will be July 11, August 8 and 22. The full meeting calendar will be posted on the school website and we will request it be placed on the town calendar.

Superintendent Review -tabled

Old Business

Capital Reserve Accounts - The wording for the Capital Reserve Accounts for the school were reworded to describe what the money could be used to pay.

Curriculum Update- There are workshops regarding the Science of Reading that Justina Warren will be attending. CIS also purchased books for the K-3 classroom that are grounded in the Science of Reading.

Magnet School Discussion- The conversation was directed to more inter-island opportunities for the students next year. The schedule of the Casco Line Boats needs to be explored to make this happen.

Next meeting is Tuesday, June 20, 2023. Town Meeting is on Saturday, June 10, 2023

Warrant- There was not a warrant to sign.

The School Committee adjourned at 7:44PM

Respectfully Submitted,

Ann C. Kirkpatrick; Superintendent