

Chebeague Island School Committee
Regular Meeting Minutes
May 2, 2023
6:00 P.M.

Call to Order

The meeting was called to order at 6:08 p.m. by Jeff Putnam. School Committee members in attendance were Courtney Doughty, Elizabeth Doughty, Nancy Earnest. Geoff Summa was absent. Also in attendance were Superintendent Ann Kirkpatrick, and lead teacher Sarah Klein.

Approval of Agenda for May 2, 2023- A motion was made by Elizabeth Doughty to approve the agenda for May 2, 2023. Seconded by Nancy Earnest. Motion passed 4-0-0.

Minutes from April 25, 2023- A motion was made by Nancy Earnest to approve the minutes for April 25, 2023 with edits.. Seconded by Courtney Doughty. Motion passed 3-0-1(jp).

Correspondence- none

Public Comment - none

Report from School Committee Chair- none

Report from Superintendent/Principal- Superintendent apologized for not calling a 2 hour delay during the storm. Cunningham will be at the school on Thursday, May 18 to finish the work. We have had a couple of applicants for the Prek position. The Fiscal Year 2021, school year 2020/21 has been received by the auditors and sent to the Maine Department of Education.

Report from Lead Teacher- Sarah Klein shared the itinerary for the Cuttyhunk STEM academy that grades 3-5 will be attending May 16-19. In celebration of Earth Day the students cleaned the beach next to the Stone Pier. They collected 5 large garbage bags full of trash on the beach. They will send a letter to the public works and Town Manager about the tires that they were not able to remove. Sarah Klein announced that this would be her last year teaching a CIS. She has enjoyed teaching at CIS, meeting and working with the students and their families. She would like to be on the mainland during her son's senior year. A motion was made by Nancy Earnest to accept Sarah's letter of resignation with regret and sincere thank you from the School Committee. Seconded by Courtney Doughty. Motion passed 4-0-0.

New Business

Class Configuration- The School Committee reviewed the enrollment for next year and agreed that the plan for 2 teachers 1-5 is necessary due to the spread of ages. There will also be a 60% PreK teacher.

Policy JL Wellness - The Food Service review last week required us to have a policy on wellness that addresses physical education, nutrition education and food promotion; JL Wellness Policy. The School Committee does have the policy. It was distributed to the School Committee Members

Field Trips - The classes are planning on field trips the week of May 15 -19. On May 18, the K-1 class will be visiting a farm. The details are still in progress. The 3-5 class will be traveling to New Bedford, MA to take a ferry to Cuttyhunk Island. There they will meet their book buddies and attend a STEM Academy. When they return to the mainland they will visit local museums. Courtney Doughty made a motion to approve the out of state field trip to Cuttyhunk, MA from Tuesday, May 16 - Friday, May 19. Seconded by Elizabeth Doughty. Motion passed 4-0-0.

Old Business

Review FY24 Budget- There have been some slight adjustments to some salary lines and benefit lines in the budget that affects the bottom line. The School Committee reviewed the summary of the cost centers. The overall budget is up 7.6% over last year's budget. Part of the increase is the addition of the PreK teacher back into the budget as it was removed last year because there were no students eligible, the salary and wages increases. The facility and transportation centers were also increased due to the maintenance and repairs that have been needed and will continue.

Last budget year the School Committee was comfortable with putting \$125,000 that was not used from the FY21 budget as revenue towards the offset to the taxpayers needing to raise the entire amount of the expenditure side of the school budget. The money from the FY21 budget was not used during that school year because the School Committee had a reduction in forces of a teaching position. This was the year the Federal and State Government gave the schools money to open in person with COVID protocols and remote with technology.

This past year FY22 the fiscal year ended very close to the budgeted amount overall, but some cost centers exceeded the budget they were estimated to need. There was a need to use over \$30,000 from the Special Education School Reserve account to be able to balance the budget. Therefore there is no money from the FY22 budget to put forward as revenue for the FY24 budget.

Next meeting will be Tuesday, May 2, 2023.

Warrant- There was not a warrant to sign.

The School Committee adjourned at 7:41PM

Respectfully Submitted,

Ann C. Kirkpatrick; Superintendent