

Chebeague Island School Committee  
Regular Meeting Minutes  
May 16, 2023  
6:00 P.M.

**Call to Order**

The meeting was called to order at 6:05 p.m. by Jeff Putnam. School Committee members in attendance were Courtney Doughty, Elizabeth Doughty, Nancy Earnest and Geoff Summa. Also in attendance was Superintendent Ann Kirkpatrick.

**Approval of Agenda for May 16, 2023-** A motion was made by Nancy Earnest to approve the agenda for May 16, 2023. Seconded by Geoff Summa. Motion passed 5-0-0.

**Minutes from May 2, 2023-** A motion was made by Elizabeth Doughty to approve the minutes for May 2, 2023. Seconded by Courtney Doughty. Motion passed 5-0-0.

Minutes from May 9, 2023 - A motion was made by Elizabeth Doughty to approve the minutes for May 9, 2023. Seconded by Courtney Doughty. Motion passed 4-0-1(ne).

**Correspondence-** Polly Wentworth received a note from Fowler Lawn Care that they will not be mowing the lawn or fields at the school this summer.

**Public Comment - none**

**Report from School Committee Chair-** Jeff Putnam reported that he was at the last Select Board meeting to answer questions about the FY24 school budget.

**Report from Superintendent/Principal-** Superintendent gave a legislative update. There is a proposal to raise the minimum wage for educational technicians(\$27/hour) and other hourly employees (\$21/hour) in the school. The biggest impact on the budget would be in the educational technicians line. Will the state plan steps to gradually increase these wages?

The hood in the kitchen will be inspected on Monday.

The Maine Department of Education is reviewing CIS Special Education files for compliance that will take place on Monday. Judy Gove and Anja Haubs have been reviewing the files to make sure paperwork is in order for a smooth review.

June 1, 2023 at 5:30 is the Music Concert at The Hall.

Students in grades 3-5 left for Cuttyhunk Island. There were lots of smiles and excitement!

**Report from Lead Teacher-** None

## **New Business**

**Review Warrant Wording.** The School Committee reviewed the wording of the warrant articles for the school budget that will be presented at the town meeting. The amounts were double checked. The amounts from the Essential School Model were explained.

**Superintendent Review** - There were templates for the Superintendent and Principal that were shared. There was also a timeline for the review process. Courtney Doughty will put the evaluation surveys in Google Form and send it to the School Committee and Superintendent. Jeff Putnam will gather information from constituents regarding the evaluation of the Superintendent. At the next meeting, June 6, 2023 the School Committee will meet to discuss the surveys.

**Hiring Process-** We are currently in the process of looking for 2 teachers for the Chebeague Island School. For the PreK position we are still checking references. Next, is to invite the candidate out to the island to meet the staff, the school committee and the Kid's Place staff as well. Then the Superintendent can bring the candidate to the school committee to get approval to offer a contract.

A survey went out to the staff, the school committee and all the parents to get input regarding the qualities of the candidate. We have received 12 replies. The school committee asked that the survey be re-sent as some members did not receive it. The first round of interviews will be tomorrow, Wednesday, May 17, 2023 on Zoom. Once the interviewing is complete and references have been checked the candidates will be invited to the island.

## **Old Business**

**Capital Reserve Accounts** - The wording for the Capital Reserve Accounts for the school were reworded to describe what the money could be used to pay.

**Curriculum Update-** There are workshops regarding the Science of Reading that Justina Warren will be attending. CIS also purchased books for the K-3 classroom that are grounded in the Science of Reading.

**Magnet School Discussion-** The conversation was directed to more inter-island opportunities for the students next year. The schedule of the Casco Line Boats needs to be explored to make this happen.

**Next meeting will be Tuesday, June 6, 2023.**

**Warrant-** There was not a warrant to sign.

The School Committee adjourned at 7:37PM  
Respectfully Submitted,  
Ann C. Kirkpatrick; Superintendent