

Chebeague Island School Committee
Regular Meeting Minutes
April 25, 2023
6:00 P.M.

Call to Order

The meeting was called to order at 6:01 p.m. by Courtney Doughty. School Committee members in attendance were Elizabeth Doughty, Nancy Earnest and Geoff Summa. Jeff Putnum was absent. Also in attendance were Superintendent Ann Kirkpatrick, community members Eliza Jane Adams and Kaitlyn Gerber.

Approval of Agenda for April 25 , 2023- A motion was made by Courtney Doughty to approve the agenda for April 25, 2023. Seconded by Elizabeth Doughty. Motion passed 4-0-0.

Minutes from April 4, 2023- A motion was made by Geoff Summa to approve the minutes for April 4, 2023 with the correction of furnace to boiler. Seconded by Nancy Earnest. Motion passed 4-0-0.

Correspondence- Superintendent Ann Kirkpatrick read an email from the town manager Vika Wood asking for a write up of the reserve accounts. The school committee will review the write up of the accounts for the next meeting, May 2, 2023.

Public Comment - none

Report from School Committee Chair- none

Report from Superintendent/Principal- The Food Services was reviewed by the State of Maine today. The review was good, we received some updates on tracking meals and a draft policy that needs to be approved.

Report from Lead Teacher- Sarah Klein sent the agenda for her class to attend a STEM Academy with their book buddies. The academy will be May 16-19 on Cuttyhunk Island. The field trip form will be ready for the next meeting..

New Business

PreK Configuration- The subcommittee to look at the PreK configuration has revised the advertisement for the position. It was shared at this meeting for review before being posted on Serving Schools.

Policy KE - Geoff Summa made a motion to approve the policy KE with the suggested edits as the first reading. Seconded by Nancy Earnest. Motion passed 4-0-0.

Reap Grant - The grant has been submitted for the 2023/24 school year in the amount of \$20,000. During the vacation week the Superintendent Ann Kirkpatrick and Business Manager Heather Neal worked on the reimbursements for the grant.

Technology- The technology update has been selected. We are waiting on a date to have it installed. The update will be paid for from the Reap grant. Elizabeth Doughty made a motion to pay Sarah Klein and Beverly Johnson for 10 hours of work towards the technology update. The rate of pay is provided in the teacher's contract. Seconded by Nancy Earnest. Motion passed 4-0-0.

Old Business

Fire Alarm Update- Cunningham came over on Thursday, April 20, 2023 to upgrade the fire alarm system. They were about to replace the box and remove the 2 old ones and pull all the wiring for the new smoke detectors on the main floor. They need another day to complete the installation and the wiring in the attic. The week of May 15-19 is a possibility.

Review FY24 Budget- There have been no adjustments to the FY24 budget since the meeting with the Select Board. The Worksheet that the School Committee was working from for that meeting was sent to the Town Manager today. The numbers for the FY23 in the document sent are the correct numbers. The School Committee is waiting for the percentage of raise to the employees and the decision about the placement of the book keeper and recreational payments in the budgets. The School's Business manager questioned the BookKeeper in the School's budget if the position is not a school position. It is difficult reporting to the state paying for a position that is not an employee.

Next meeting will be Tuesday, May 2, 2023.

Warrant- There was not a warrant to sign.

The School Committee adjourned at 7:41PM
Respectfully Submitted,
Ann C. Kirkpatrick; Superintendent