

Chebeague Island School Committee
Regular Meeting Minutes
January 10, 2023
6:00 P.M.

Call to Order

The meeting was called to order at 6:06 p.m. by Jeff Putnam. School Committee members in attendance were Elizabeth Doughty, Nancy Earnest and Courtney Doughty. Geoff Summa was absent. Also in attendance were Superintendent Ann Kirkpatrick and Team Leader Sarah Klein.

Approval of Agenda for January 10, 2023- A motion was made by Elizabeth Doughty to approve the agenda for January 10, 2023. Seconded by Nancy Earnest. Motion passed 4-0-0.

Minutes from December 20, 2022- A motion was made by Nancy Earnest to approve the minutes for December 20, 2022. Seconded by Elizabeth Doughty. Motion passed 3-0-1(cd).

Correspondence- The law offices of Drummand Woodsum sent a letter outlining their fees for 2023. A letter was shared about grant money for education for studying climate control in the Casco Bay Area.

Public Comment -None

Report from School Committee Chair- Jeff Putnam suggested two topics for discussion on future agendas; Superintendent's evaluation and school enrollment. Jeff had a question about the alarm system of the school's current operational status from Cunningham.

Report from Superintendent/Principal- Ann Kirkpatrick shared with the schools' participation in Winter Kids. Penny is leading the students and staff in outside winter activities each day. We had a visit today from Yvonne and Ken from the Island Institute. It was great to have people visiting the school again! The furnace needed some attention at the beginning of the week. The water issues have been resolved! We are working to find a time to meet between the Superintendent and the Library Board Chair. The Yarmouth tuition bill for the second half of the school year was higher than anticipated. The tuition for the middle level per student is higher than tuition per High School student. Progress reports for students at Chebeague Island School will go home on Friday, January 27, 2023.

Report from Lead Teacher- Sarah Klien reported that a survey went out to all the middle and high school parents to get information for the newsletter. To date, only 4 parents have responded. The fall/winter newsletter is estimated to be ready by the end of January. The technology tools in the school are in need of updating. Sarah shared that she is researching different configurations including IPADs with keyboards and Apple computers. She will also get pricing on chromebooks..

Old Business

FY22 Budget - The balance of cost centers was reviewed. No action taken during the last meeting. A motion was made by Elizabeth Doughty to move \$32,079.76 from the School Special Education Reserve account held in the Town of Chebeague Island Machias Saving Bank account and deposit it in the School Budget account under Regular Education; Trio number 8300. Seconded by Nancy Earnest. Motion passed 4-0-0.

Handbook- tabled

New Business

2023/2024 School Calendar- A blank calendar for next school year was shared. We will be conferring with the Yarmouth School Department while developing the calendar.

FY24- Budget Budget Development - Superintendent had a conversation with the Town Manager about the FY24 budget development. Due to the glitches that have not been worked out; there are no previous budgets, the FY23 budget is in the FY24 columns and the Superintendent does not have access to the budget document, it was recommended that the School Committee finalize the budget numbers and send them to the Town Office. The TO will put the numbers in the School's Trio accounts and print off a copy for the SC at their next meeting.

The Superintendent will get the actual numbers from the Town Office to plug into the former spreadsheet method that has been used. Also for the development of the FY24 School Budget the Superintendent and SC will be using the former spreadsheet method so there can be an analysis of numbers across the years without waiting for the TO to plug in the numbers.

At this meeting, the School Committee was able to see the health Insurance 10% increase from last year. The School Committee was also given a worksheet of the employees at Chebeague Island School and how their salaries are calculated for FY24.

Warrant- There were 2 warrants to sign-

The School Committee adjourned at 7:45PM

Respectfully Submitted,

Ann C. Kirkpatrick; Superintendent